



Invitation to Tender (ITT) for the Supply and Installation of Modular, Prefabricated Buildings (Office, Sanitary Facilities, Security Guard Posts and Tent Structures) under a Firm Fixed-Price Contract

Reference: G-TR-ADA-L-29857

GOAL is completely against fraud, bribery and corruption

GOAL does not ask for money for bids. If approached for money or other favours, or if you have any suspicions of attempted fraud, bribery or corruption please report immediately to email speakup@goal.ie

Please provide as much detail as possible with any reports

1 ABOUT GOAL

Established in 1977, GOAL is an international humanitarian and development agency committed to working with communities to achieve sustainable and innovative early response in crises and to assist them to build lasting solutions to mitigate poverty and vulnerability. GOAL has worked in over 60 countries and responded to almost every major humanitarian disaster. We are currently operational in 13 countries globally. For more information on GOAL and its operations please visit <https://www.goalglobal.org/>.

2 PROPOSED TIMELINES

Line	Item	Date
1	ITT published.	Friday, April 29 th , 2022
2	Closing date for clarifications	Friday, May 13 th , 2022
3	Closing date and time for receipt of Tenders	Monday, May 22 nd , 2022
4	Tender Opening Location	GOAL Head Office, First Floor, Carnegie House, Library Road, Dun Laoghaire, Co. Dublin, A96 C7W7, Republic of Ireland
5	Tender Opening Date and time	Tuesday, May 23 rd , 2022

3 OVERVIEW OF REQUIREMENTS

3.1 SERVICE OR SUPPLY SPECIFICATION

GOAL invites prospective suppliers to submit tenders for the design, construction and installation of prefabricated buildings as described briefly in **Table 1** below and in more detail in **Annex 1 Technical Specifications**.

Table 1

SN	Intended Use	Estimated Area m ²	Type of Manufacturing	Structure	Explanation
Lot 1					
1	Interview Room 1	18.5	Prefabricated	Prefabricated Building 1	All prefabricated buildings shall be positioned in the direction of east-west and the roof pitch direction shall be designed as facing south. The solar panels to be installed later are planned to be placed on these roofs. The design shall be made by taking the panel weights into consideration while calculating the roof weight.
2	Interview Room 2	18.5	Prefabricated		
7	Cooperative / Meeting Room	43	Prefabricated		
8	System Room	28	Prefabricated		
9	Driver Room	9	Prefabricated		
10	Toilet 1 (European type)	5	Prefabricated		
11	Toilet 2 (Turkish type)	5	Prefabricated		
12	Accessible Toilet	4.5	Prefabricated		
13	Kitchen	15	Prefabricated		
14	R&D / Municipality	30	Prefabricated		
15	10 Toilets	36.5	Prefabricated	Prefabricated Building 2	The posts will be located at the gate entrances.
16	3 Showers	10	Prefabricated	Prefabricated Building 3	
17	Ablution Area	10	Prefabricated		
18	Changing Room	85.4	Prefabricated		
19	Prayer Room	13.5	Prefabricated		
20	2 Guard Posts	5	Ready Structure	Ready Structure	
Lot 2					
21	Machine, Equipment, Storage Area	100	Tent	TENT 1	The tent shall be divided with a folding screen and half shall be used as machine/equipment area and the other half as storage area.
22	Kid-zone / Resting Area & Food Court	84	Tent	TENT 2	The tent shall be divided with a folding screen and half shall be used as kid-zone and the other half as resting area.

Tenderers can submit offers for both Lot 1 and Lot 2 or, if so wish, either for Lot 1 and Lot 2 but for all items in each Lot. Please see Appendix 7. Financial Offer for further details.

The Tenderer shall review carefully the technical specifications and requirements as set forth in Annex 1. Technical Specifications and if required shall place a clarification request as per section 4.2 below of this ITT.

The technical parameters must meet or exceed minimum specification requirements outlined in Annex 1 Technical Specifications.

The OBA area is located in North-western part of Adana province, Seyhan District, Yenimahalle neighbourhood, behind M1 roundabout-87071-87011 streets, with coordinates 37.0175 – 35.2480. The land is located in a residential area accessible by four asphalt roads. It has two entrances one in the north and one in the west side. A schematic drawing is shown below:



The exact location and positioning of the structures shall be decided together with the prospective contractor and GOAL.

4 TERMS OF THE PROCUREMENT

4.1 PROCUREMENT PROCESS

- 4.1.1 This competition is being conducted under GOALs Open National Tender Procedure.
- 4.1.2 The Contracting Authority for this procurement is GOAL
- 4.1.3 This procurement is funded by the Bureau of Population, Refugees and Migration of the United States and the tender and any contracts or agreements that may arise from it are bound by the regulations of this donor.

4.2 CLARIFICATIONS AND QUERY HANDLING

- 4.2.1 GOAL has taken care to be as clear as possible in the language and terms it has used in compiling this ITT. Where any ambiguity or confusion arises from the meaning or interpretation of any word or term used in this document or any other document relating to this tender, the meaning and interpretation attributed to that word or term by GOAL will be final. GOAL will not accept responsibility for any misunderstanding of this document or any others relating to this tender.
- 4.2.2 Requests for additional information or clarifications can be made up the deadline noted in section 2 above, and no later. Any queries about this ITT should be addressed in writing to GOAL via email at clarifications@goal.ie with the reference **G-TR-ADA-L-29857 Clarifications** in the email subject line and answers shall be collated and published online at <https://www.goalglobal.org/tenders> in a timely manner.

4.3 CONDITIONS OF TENDER SUBMISSION

- 4.3.1 Tenders must be completed **in English or Turkish**
- 4.3.2 Tenders must respond to all requirements set out in this ITT and complete their offer in the Response Format.

- 4.3.3 Failure to submit tenders in the required format will, in almost all circumstances, result in the rejection of the tender. Failure to resubmit a correctly formatted tender within 3 (three) working days of such a request will result in disqualification.
- 4.3.4 Tenderers must disclose all relevant information to ensure that all tenders are fairly and legally evaluated. Additionally, tenderers must provide details of any implications they know or believe their response will have on the successful operation of the contract or on the normal day-to-day operations with GOAL. Any attempt to withhold any information that the tenderer knows to be relevant or to mislead GOAL and/or its evaluation team in any way will result in the disqualification of the tender.
- 4.3.5 Tenders must detail all costs identified in this ITT. Additionally, tenders must detail any other costs whatsoever that could be incurred by GOAL in the usage of services and/or the availing of options that may not be explicitly identified/requested in this ITT. Tenderers' attention is drawn to the fact that, in the event of a Contract/ Framework Agreement being awarded to them, the attempted imposition of undeclared costs will be considered a condition for default.
- 4.3.6 Any conflicts of interest (including any family relations to GOAL staff) involving a tenderer must be fully disclosed to GOAL particularly where there is a conflict of interest in relation to any recommendations or proposals put forward by the tenderer.
- 4.3.7 GOAL will not be liable in respect of any costs incurred by respondents in the preparation and submission of tenders or any associated work effort.
- 4.3.8 GOAL will conduct this tender, including the evaluation of responses and final awards in accordance with the detail set out at in the Evaluation process. Tenders will be opened by at least three designated officers of GOAL.
- 4.3.9 GOAL is not bound to accept the lowest, or any tender submitted.
- 4.3.10 GOAL reserves the right to split the award of this contract between different bidders in any combination it deems appropriate, at its sole discretion.
- 4.3.11 The Supplier shall seek written approval from GOAL before entering into any sub-contracts for the purpose of fulfilling this contract. Full details of the proposed subcontracting company and the nature of their services shall be included in the written request for approval. Written requests for approval must be submitted to the contract focal point identified in the contract agreement.
- 4.3.12 GOAL reserves the right to refuse any subcontractor that is proposed by the Supplier.
- 4.3.13 GOAL reserves the right to negotiate with the Supplier who has submitted the lowest Bid that fully meets the technical requirements, for the purpose of seeking revisions of such Bid to enhance its technical aspects and/or to reduce the price.
- 4.3.14 Information supplied by respondents will be treated as contractually binding. However, GOAL reserves the right to seek clarification or verification of any such information.
- 4.3.15 GOAL reserves the right to terminate this competition at any stage.
- 4.3.16 Unsuccessful tenderers will be notified.
- 4.3.17 GOAL's standard payment terms are by bank transfer within 30 days after satisfactory implementation and receipt of documents in order. Satisfactory implementation is decided solely by GOAL.
- 4.3.18 This document is not construed in any way as an offer to contract.

- 4.3.19 GOAL and all contracted suppliers must act in all its procurement and other activities in full compliance with donor requirements. Any contract(s) that arise from this ITT may be financed by multiple donors and those donors and/or their agents have rights of access to GOAL and/or any of its suppliers or contractors for audit purposes. These donors may also have additional regulations that it is not practical to list here. Submission of an offer under this ITT assumes Service Provider acceptance of these conditions.
- 4.3.20 **Terrorism and Sanctions:** GOAL does not engage in transactions with any terrorist group or individual or entity involved with or associated with terrorism or individuals or entities that have active exclusion orders and/or sanctions against them. GOAL shall therefore not knowingly purchase supplies or services from companies that are associated in any way with terrorism and/or are the subject of any relevant international exclusion orders and/or sanctions. If you submit a bid based on this request, it shall constitute a guarantee that neither your company nor any affiliate or a subsidiary controlled by your company are associated with any known terrorist group or is/are the subject of any relevant international exclusion order and/or sanctions. A contract clause confirming this may be included in an eventual purchase order based on this request.

4.4 QUALITY CONTROL

3rd party companies may be contracted by GOAL to carry out random quality inspections of work carried out by the contracted party. The cost of the quality control inspections will be covered by GOAL.

GOAL may also choose to visit suppliers, including nominated sub-contractors during the evaluation process or at any stage of any subsequent contract that may be awarded following the ITT. Sub-contractors must be pre-approved by GOAL and GOAL reserves the right to refuse any sub-contractor.

In cases of supplier's quality default, in addition to Liquidated Damages of GOAL Standard Terms and Conditions, the costs of the quality inspections and loading surveyor will be charged to the Service Provider.

Sub-contracting: note clause 3 in GOAL Standard Terms and Conditions. GOAL may choose to visit vendors, including sub-contractors (if any) as per of the evaluation process.

4.5 SUBMISSION OF TENDERS

Tenders must be delivered in the following way:

1. Electronically with your financial offer in separate email to hqtenders@goal.ie and in the subject field state:
 - a) **G-TR-ADA-L-29857**
 - b) **Name of your firm with the title of the attachment**
 - c) **Number of emails that are sent e.g. 1 of 3, 2 of 3, 3 of 3.**

All documents attached to emails must be in PDF or scan form. Any excel or word documents must be accompanied by a PDF or scan version of the document. Documents submitted solely in excel, word or other 'soft copy' format shall lead to the bid being rejected.

Links to shore drives will not be accepted

All basic and preliminary designs must be submitted in AutoCAD format

! Proof of sending is not proof of reception, either electronically or with post/courier/other physical service. Late delivery will result in your bid being rejected. Envelopes found open at the tender opening will be rejected. All information provided must be perfectly legible.

4.6 TENDER OPENING MEETING

Tenders will be opened as per Section 2 Proposed Timelines above at the following location:

GOAL Head Office, First Floor, Carnegie House, Library Road, Dun Laoghaire, Co. Dublin, A96 C7W7, Republic of Ireland

One **authorised representative** of each tenderer may attend the opening of the bids. Companies wishing to attend are requested to notify their intention by sending an e-mail at least 48 hours in advance to the following e-mail address: procurement@goal.ie This notification must be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening of the bids on the tenderer's behalf.

Suppliers are invited to attend the Tender Opening Meeting at their own cost.

Note: Due to the evolving nature of the Covid19 situation, companies who send an email to notify their intention to attend will be informed by return of email whether the tender public opening will proceed. This decision will be in line with local government regulations and GOAL's health and safety decision at that time.

5 EVALUATION PROCESS

5.1 EVALUATION STAGES

Tenderers will be considered for participation in the Contract subject to the following qualification process:

Phase #	Evaluation Process Stage	Basic requirements with which proposals must comply with
<i>The first phase of the evaluation of the responses will determine whether the tender has been submitted in line with the administrative instructions and meets essential criteria. Only those tenders meeting the essential criteria will go forward to the second phase of the evaluation.</i>		
1.	Administrative Instructions	<p>1. Closing Date: Proposals must have met the deadline stated in section 2 of these Instructions to Tenders, or such revised deadline as may be notified to Tenderers by GOAL. Tenderers must note that GOAL is prohibited from accepting any proposals after the deadline.</p> <p>2. Submission Method: Proposals must be delivered in the method specified in section 4.5 of this document. GOAL will not accept responsibility for tenders delivered by any other method. Responses delivered in any other method may be rejected.</p> <p>3. Format and Structure of the Proposals: Proposals must conform to the Response Format laid out in section 6 of these Instructions to Tenderers or such revised format and structure as may be notified to Tenderers by GOAL. <u>Failure to comply with the prescribe format and structure may result in your response being rejected at this stage.</u></p> <p>4. Confirmation of validity of your proposal: Tenderers must confirm that the period of validity of their proposal is sixty (60) days</p>
2.	Essential Criteria	<ol style="list-style-type: none"> 1. Tenderer must be a legally registered entity 2. Tenderer must submit a valid tax clearance certificate 3. Tenderer must submit evidence of minimum three completed contracts of similar nature and value. 4. Tenderer must have achieved an average turnover in the construction sector of at least 200,000 euro for the last three financial years

<i>The second stage of the evaluation will involve an assessment of the Tenderer’s personal and legal circumstances and financial standing, to fulfil the obligations of the contracts.</i>		
3.	Legal & Financial Criteria	In-depth review of financial accounts and other documents submitted; tenderer is judged to have requisite financial stability.
4.	Award Criteria	<p>Tenders will be awarded marks under each of the award criteria listed in this section to determine the most economically advantageous tenders.</p> <ol style="list-style-type: none"> 1. <u>Technical Ability</u> 2. <u>Lead Time</u> 3. <u>Price</u> <p>Review of the quality and content of the technical offers further to minimum requirements met will be conducted by the Tender Committee.</p>
5.	Post-selection Conditions	References and other checks are found to be clear, and quality is assessed.

5.2 TENDER EVALUATION

GOAL will convene an evaluation team which may include members of the Finance, Logistics, Programmes, Donor Compliance and Internal Audit, as well as 3rd Party technical input.

During the evaluation period clarifications may be sought by e-mail from Tenderers. Clarifications may include testimonials from customers in support of particular aspects of a tender, whether such aspects are contained in the original submission or in subsequent responses to requests for clarification. Deadlines will be imposed for the receipt of such clarifications and failure to meet these deadlines may result in the disqualification of the Tender or loss of marks. Responses to requests for clarification shall not materially change any of the elements of the proposals submitted. Unsolicited communications from Tenderers will not be entertained during the evaluation period.

5.3 AWARD CRITERIA

Tenders will be awarded marks under each of the award criteria listed in this section to determine the most economically advantageous tenders.

No.	Award Criteria	Weighting (maximum points)
1.	Technical Ability	55
2.	Lead Time	10
3.	Price	35
Total Number of Points		100

All prices must be in USD currency and a comprehensive and clear breakdown of prices must be shown as part of the financial offer – any transport fees, taxes, customs charges, component parts, packing fees etc. must be shown separately in the form of Bill of Quantities document.

Prices offered will be evaluated on full cost basis (including all fees and taxes). During the analysis of offers, we will convert all bids in USD at the Infor Euro¹ rate for the date of bid opening.

Marks for cost will be awarded on the inverse proportion principle (shown below):

$$\text{Score}_{\text{vendor}} = 35 \times (\text{price}_{\text{min}} / \text{price}_{\text{vendor}})$$

Scores for the Financial Offer will be calculated by comprising maximum available marks (35) by inverse proportion: Offered by Tenderer price divided by the minimum price offered in this Tender.

ALL FINANCIAL OFFERS MUST BE MADE ON THE BASIS OF 'BEST AND FINAL OFFER'.

5.4 AWARD OF CONTRACT

As per section 4.3.10 above and following the analysis of bids against the award criteria laid out above in sections 5.1 and 5.4, the contract may be awarded to one supplier or divided between multiple suppliers at GOAL's discretion. For such purposes, GOAL uses a Value for Money approach, which may include (but is not limited to) price, quality, lead time, context and risk analysis of the supply chain environment pertaining to the contract delivery.

6 RESPONSE FORMAT

6.1 INTRODUCTION

All proposals must conform to the response format laid out below. Where a tender does not conform to the required format the Tenderer may be requested to resubmit it in the correct format, on the understanding that the resubmission cannot contain any material change from the original. Failure to resubmit in the correct format within 3 (three) working days may result in disqualification.

By responding to this ITT, each Tenderer is required to accept the terms and conditions of this ITT and to acknowledge and confirm their acceptance by returning a signed copy with its response. Should a Tenderer not comply with these requirements, GOAL may, at their sole discretion, reject the response.

If the Tenderer wishes to supplement their Response to any section of the ITT specifications with a reference to further supporting material, this reference must be clearly identified, including section and page number.

6.2 SUBMISSION CHECKLIST

¹ http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/index_en.cfm

Tenderers should submit all the documents listed below and any other document required as specified in the ITT document and Appendices.

No.	Item	How to submit	Tick attached.
		Electronic submission	
Company legal and financial documents			
1	Appendix 1. Company Details	Complete, sign, stamp, scan and save as 'Company Details'.	
2	Appendix 2. Declaration of Personal & legal Circumstances	Complete, sign, stamp, scan and save as 'Declaration Re Personal & Legal Circumstances'.	
3	Appendix 3. Self-Declaration of Finance & Tax	Complete, sign, stamp, scan and save as 'Self declaration of Finance & Tax'.	
4	Chamber of Commerce Registration		
5	Valid Tax Clearance Certificate	Scan and save as "Tax Clearance Certificate"	
6	Financial documents: The last 3 years Balance Sheet, Tax Declaration, Trial Balance)	Sign, stamp, scan and save as "Financial Statements"	
7	Additional financial documents: The last 3 years Independent Audited reports	Scan and save as 'Independent Audited reports'	
Technical Envelope			
8	Appendix 4. Previous contracts	Complete, sign, stamp, scan and save as 'Appendix 4. Previous contracts'.	
9	Copies of previous contracts (if available)	Scan and save as 'Appendix 4. Previous contracts'.	
10	Appendix 5. Technical offer	Complete, sign, stamp, scan and save as 'Appendix 5. Technical Offer'.	
11	Appendix 6. Bill of Quantities	Complete, sign, stamp, scan and save as 'Appendix 6. Bill of Quantities'	
12	Preliminary Design (to include Electrical, mechanical, static, architectural design)	Complete and send in Autocad or similar format	
13	Annex 1. Technical Specifications	Review, sign, stamp, scan and save as 'Technical Specifications'.	
14	Supporting documents: a. Electrical, mechanical, static, architectural projects (from previous projects) b. Technical documentation of products offered c. Assembly manuals d. Test reports e. Quality certificates		
15	Certifications: ISO, OHSAS 18001 and other	Scan and save as 'Certifications'.	
16	Manufacturing capacity for steel structure production construction document (if relevant) OR Official document confirming dealership (if relevant)	Scan and save as 'Manufacturing certification' or 'Dealership certification'.	
17	Proposed Operational Plan outlining construction phases, Quality Assurances & Control Mechanisms at each phase and related timelines per phase	Complete, sign, stamp, scan and save as 'Proposed Operational Plan & Quality Control Plan'.	
28	Suggested personnel: Summary, Organogram and CVs of key personnel	Complete, sign, stamp, scan and save as 'Suggested personnel'	
Financial Envelope			
19	Appendix 7. Financial Offer	Complete, sign, stamp, scan and save as 'Appendix 7. Financial Offer'.	

APPENDICES & ANNEXES

Appendix 1 - Company Details

Appendix 2 - Declaration of Personal and Legal Circumstances

Appendix 3 - Self Declaration Tax

Appendix 4 - Previous Contracts

Appendix 5 – Technical Offer (Attached as separate word file)

Appendix 6 – Bill of Quantities (Attached as separate excel file)

Appendix 7 - Financial Offer (Attached as separate excel file)

Annex 1- Technical specifications (Attached as separate PDF)

Annex 2- GOAL Supplier Code of Conduct (Attached as separate PDF)

APPENDIX 1 - COMPANY DETAILS

1.1. CONTACT DETAILS

This section must include information regarding the individual or company and any partners or sub-contractors:

Name of the contact person		
Registered address of the supplier		
Company Name		
Address		
Previous Name(s) if applicable		
Registered Address if different from above		
Company registration Number		
Telephone		
E-mail address		
Website address		
Year Established		
Legal Form. Tick the relevant box	<input type="checkbox"/> Company <input type="checkbox"/> Partnership	<input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (specify):
VAT/TVA/Tax Registration Number		

Directors names and titles and any other key personnel		
Please state name of any other persons/organisations (except supplier) who will benefit from this contract (GOAL compliance matter)		
Parent company		
Ownership		
Does supplier have associated companies? Tick relevant box. If YES – provide details for each company in the form of additional table as per Contact Details	<input type="radio"/> Yes <input type="radio"/> No	
Is the company trading under another name?		
	Primary Contact	Secondary Contact
Name		
Current Position in supplier's organisation:		
No. of years working with the supplier:		
Email address		
Telephone		
Mobile		
Other Relevant Skills:		
Institution (Date from – to)		
Degrees or Diplomas		

1.2. PROFILE

Suppliers should note that the information requested below will be required under the Essential Criteria. In total the answers to these questions should take no more than 2 pages.

No	Description	Response
1	An outline of the scope of business activities, and in particular details of relevant experience regarding contracts of this type.	
2	The number of years the supplier has been in the construction of greenhouses sector.	
3	How many greenhouse construction projects has the supplier completed?	
4	Where the supplier proposes to use subcontractors or resellers/ distributors in the execution of the agreement this section should include details of the quality assurance	

	mechanisms used by the supplier to monitor the activities of its subcontractors or resellers/ distributors. Suppliers should note that commitment to quality, as evidenced by the existence of such quality control procedures, will be used as a Qualification Criteria.	
5	Any other relevant information.	

1.3. REFERENCES

Provide three relevant references who may be contacted on a confidential basis to verify satisfactory execution of contracts must be supplied. These references may or not be the same contacts provided in Appendix 4 Previous Contracts. Supplier should supply this information for each of the references in the following format:

1	Name	
	Organisation	
	Address	
	Phone	
	Email	
	Nature of supply	
	Approximate value of contract	
2	Name	
	Organisation	
	Address	
	Phone	
	Email	
	Nature of supply	
	Approximate value of contract	
3	Name	
	Organisation	
	Address	
	Phone	
	Email	
	Nature of supply	
	Approximate value of contract	

APPENDIX 2 - DECLARATION OF PERSONAL AND LEGAL CIRCUMSTANCES

THIS FORM MUST BE COMPLETED AND SIGNED BY A DULY AUTHORISED OFFICER OF THE SUPPLIER. Please tick Yes or No as appropriate to the following statements relating to the current status of your organisation		Yes	No
1	The supplier is bankrupt or is being wound up or its affairs are being administered by the court or has entered into an arrangement with creditors or has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations.		
2	The supplier is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or for an arrangement with creditors or of any other similar proceedings under national laws and regulations.		
3	The supplier, a director or partner, has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata or been guilty of grave professional misconduct in the course of their business.		
4	The supplier has not fulfilled its obligations relating to the payment of taxes or social security contributions in Ireland or any other state in which the Supplier is located.		
5	The supplier, a director or partner has been found guilty of fraud.		
6	The supplier, a director or partner has been found guilty of money laundering.		
7	The supplier, a director or partner has been found guilty of corruption.		
8	The supplier, a director or partner has been convicted of being a member of a criminal organisation.		
9	The supplier, a director or partner is under investigation, or has been sanctioned within the preceding three (3) years by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice.		
10	The supplier has been guilty of serious misrepresentation in providing information to a public buying agency.		
11	The supplier has contrived to misrepresent its Health & Safety information, Quality Assurance information, or any other information relevant to this application.		
12	The supplier has colluded between themselves and other bidders (a bidding ring), and/or the Supplier has had improper contact or discussions with any member of GOAL staff and/or members of their family.		
13	The supplier is fully compliant with the minimum terms and conditions of the Employment Law and with all other relevant employment legislation, as well as all relevant Health & Safety Regulations in the countries of registration and operations.		
14	The supplier has procedures in place to ensure that subcontractors, if any are used for this contract, apply the same standards.		
15	The supplier will ensure during the term of any contract granted under the ITT that it will maintain appropriate policies in force with a reputable insurance company, and will, on GOAL's request, produce a copy of the insurance certificate providing details of the cover and a copies of receipts for all premiums paid.		
16	Consistent with numerous United Nations Security Council resolutions including S/RES/1269 (1999), S/RES/1368 (2001) and S/RES/1373 (2001), GOAL is firmly committed to the international fight against terrorism, and in particular, against the financing of terrorism. It is the policy of GOAL to seek to ensure that none of its funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism. In accordance with this policy, the Supplier undertakes to use all reasonable efforts to ensure that it does not provide support to individuals or entities associated with terrorism.		
I certify that the information provided above is accurate and complete to the best of my knowledge and belief. I understand that the provision of inaccurate or misleading information in this declaration may lead to my organisation being excluded from participation in future tenders.			
Date			
Name			
Position			

Telephone number	
Signature and full name	

APPENDIX 3 - SELF-DECLARATION OF FINANCE AND TAX

Turnover history

Turnover figures entered in the table below must be the total sales value before any deductions

'Turnover of related products' is for companies that provide items or services in multiple sectors. Please enter information on turnover of items or services that are similar in nature to the items or services requested under this ITT. Please indicate the currency.

Trading year	Total turnover
2020	
2019	
2018	

Include a short narrative below to explain any trends year to year

GOAL operates within the law of the country of operation and within international legal requirements.

GOAL expects all companies to fulfil their legal obligations, including meeting their tax liabilities and duties in accordance with the relevant tax legislation. Please comment below if you feel there are any matters you need to bring to GOAL's attention.

Please continue on a separate sheet if necessary.

I certify that the information provided above is accurate and complete to the best of my knowledge and belief. I understand that the provision of inaccurate or misleading information in this declaration may lead to my organisation being excluded from participation in future tenders.

Signed
(Director):

Print
name:

Date:

Company
Name:

Company
Stamp:

APPENDIX 4: PREVIOUS CONTRACTS

QUALITY AND DELIVERY

Please provide details below of any similar contracts in chronological order starting with the most recent.

Also attach a copy of previous contracts (for confidentiality purposes you can remove all sensitive information)

Contract 1	
Contract with? (Organisation name)	
Start and end date of contract	
Works/Services provided under contract	
Location of works/service provided	
Value of contract	
Contact person to confirm contract details, include phone and email contact information.	
Size of greenhouse constructed (m2)	
Was the greenhouse fully automated (Yes/No)	

Contract 2	
Contract with? (Organisation name)	
Start and end date of contract	
Works/Services provided under contract	
Location of works/service provided	
Value of contract	
Contact person to confirm contract details, include phone and email contact information.	
Size of greenhouse constructed (m2)	
Was the greenhouse fully automated (Yes/No)	

Contract 3	
Contract with? (Organisation name)	
Start and end date of contract	
Works/Services provided under contract	
Location of works/service provided	
Value of contract	
Contact person to confirm contract details, include phone and email contact information.	
Size of greenhouse constructed (m2)	
Was the greenhouse fully automated (Yes/No)	

Contract 4	
Contract with? (Organisation name)	
Start and end date of contract	

Works/Services provided under contract	
Location of works/service provided	
Value of contract	
Contact person to confirm contract details, include phone and email contact information.	
Size of greenhouse constructed (m2)	
Was the greenhouse fully automated (Yes/No)	

APPENDIX 5- TECHNICAL OFFER

Attached as a separate word file. To be submitted in PDF signed and stamped

APPENDIX 6- BILL OF QUANTITIES (BOQ)

Attached as a separate excel file. To be submitted in Excel and PDF signed and stamped

APPENDIX 7- FINANCIAL OFFER

Attached as a separate excel file. To be submitted in PDF signed and stamped

ANNEX 1- TECHNICAL SPECIFICATIONS

Attached as a separate excel file.

ANNEX 2- GOAL SUPPLIER CODE OF CONDUCT

Attached as a separate excel file.