

**Addendum to** **Invitation to Tender (ITT) for the provision of**

**Vehicle Rental Services in Turkey**

**REF: G-SY-ANT-X-20847**

This document serves as an addendum to Invitation to Tender (ITT) ref. G-SY-ANT-X-20847 for the provision of Vehicle Rental Services in Turkey.

1. **Additional requirement**

With the new programme activities GOAL has started implementing in Turkey, a requirement for additional vehicle rental services has emerged for Combi vehicles.

Bidders are invited to share an updated technical proposal and financial offer for the provision of Combi vehicle rental that meet the below requirements. Please note that all other terms and conditions of this Invitation to Tender including evaluation criteria remain the same.

* 1. **Technical specifications**

5 Doors Combi vehicles similar to VW Caddy or equivalent. No preference will be given to specific model at the time of evaluation.

|  |  |
| --- | --- |
| **Fuel** | Diesel |
| **Engine size (cc)** | 1461 – 1900 |
| **Power (HP)** | 115– 170 |
| **Torque** | 260 -300 |
| **CO2 Emission** | 90 – 115 |
| **Transmission** | Manual – Automatic |
| **Drive** | 4 X 2 |
| **Type/Class** | M1 - Automobile |

* 1. **Locations for delivery**

Combi vehicles to be delivered specifically but not limited to locations in Adana, Hatay and Mersin. Additional locations in Turkey might be required as GOAL programme develops and suppliers will be given as much prior notice as possible.

* 1. **Estimated consumption**
* Average 5 vehicles will be required per month
1. **Submission checklist**

Bidders are required to submit the below documents required in this Addendum to ITT ref. G-SY-ANT-X-20847:

* Appendix 1- Technical Proposal
* Appendix 2- Financial Proposal
* Appendix 3- ITT Statement
* A copy of vehicle license for all offered vehicles
1. **Timelines for bid submission**

|  |  |  |
| --- | --- | --- |
| **Line** | **Item** | **Date**  |
| 1 | Addendum to ITT published  | 23 October 2020 |
| 3 | Closing date and time for receipt of Tenders | 2 Nov 2020, 23:59, UTC/GMT +1 hour |
| 4 | Tender Opening Locations | GOAL Dublin HQ, Ireland |
| 5 | Tender Opening Date and time  | 3 Nov 2020,12:00, UTC/GMT +1 hour |

# APPENDIX 1 – Technical Offer for Addendum to tender

**Please complete the table below:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Type of vehicle** **(Saloon/Minivan/Pick-up 4x4 and Combi)** | **Vehicle registration plate number** | **Model** | **Year of manufacturing** | **Odometer reading at the time of offer** | **Engine size** | **Diesel fuel engine (Yes/No)** | **Air-condition available****(Yes/No)** | **Confirm company’s ability to deliver the vehicle to Adana, Ankara, Gaziantep, Hatay, Şanlıurfa & Mersin**  |
| **1** |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |  |  |  |

* Add rows as needed to present your complete offer.

**APPENDIX 2 - Financial Offer for Addendum to tender**

Tenderers offer must meet the Technical Requirements specified in Appendix 5 of the ITT document and section 1.1. of Addendum to ITT. Financial offers should contain the below information:

|  |  |
| --- | --- |
|  **Vehicle type** | **Monthly rate (USD)** |
| **Saloon (as per section 5.2.1. of Appendix 5 of ITT document)** |  |
| **Minivan (as per specifications in section 5.2.2 of Appendix 5 of ITT document)** |  |
| **4x4 vehicle (as per specifications in section 5.2.3 of Appendix 5 of ITT document)** |  |
| **Combi (as per specification in section 1.1 of this Addendum to ITT)** |  |
|  **Additional Costs** |
| **VAT (if applicable)** |   |
| **Additional charges (if applicable)** |  |

**\*Note: Total cost will be calculated based on the estimated consumption for the past 6 months as seen in table 1 on p.2 of the ITT document and section 1.3 of Addendum. Financial proposals will be evaluated on a total cost basis.**

GOAL requires an offer for weekly and daily rentals as per the below table. These offers be used to form an additional rate card that will be included in the contract and utilised should weekly and daily rental services be required. Please note that while this cost breakdown must be submitted, the total cost will be calculated based on the monthly rates.

|  |  |  |
| --- | --- | --- |
|  **Vehicle type** | **Weekly rate (USD)** | **Daily rate (USD)** |
| **Saloon (as per section 5.2.1. of Appendix 5)** |  |  |
| **Minivan (as per specifications in section 5.2.2 of Appendix 5)** |  |  |
| **4x4 vehicle (as per specifications in section 5.2.3 of Appendix 5)** |  |  |
| **Combi (as per specification in section 1.1 of this Addendum to ITT)** |  |  |

**Other charges:**

|  |  |  |
| --- | --- | --- |
| **Service:** | **Description** | **Rate (USD)** |
| **Delivery and collection** | Please specify if charges apply for delivery and collection of vehicles to/from GOAL office and other locations. |  |
| **Out of hours charge**  | If GOAL requires the vehicle to be delivered out of office hours; Monday to Friday (after 6.00pm and before 8.00am), Saturday (after 1.00pm and before 9.00am) and Sunday (all day), please specify if an additional fee will apply to that hire.  |  |
| **Lost Keys**  | Please specify if a charge shall apply in case the customer loses the car keys. |  |
| **Other charges** |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Signatures** |  |  |  |  |
| **Date** |   |
| **Supplier Signature** |   |
| **Supplier Stamp** |   |

# Appendix 3 – Addendum to Invitation to Tender (ITT) statement

[Complete and return the following form ‘Invitation to Tender (ITT) Statement’, printed, signed and stamped]

**ITT STATEMENT**

**TO:** GOAL

**RE: ITT:** Invitation to Tender for provision of vehicle rental services to GOAL in Turkey, specifically but not limited to locations in Adana, Ankara, Gaziantep, Hatay, Mersin and Şanlıurfa Ref: G-SY-ANT-X-20847.

Having examined all sections, Appendices and Annexes of your Invitation to Tender (the “ITT”) we hereby agree and declare the following:

1. We accept all the Terms and Conditions of the ITT, GOAL’s Standard Terms and Conditions for Contracts of Services and The Terms and Conditions of GOAL’s Framework Agreement (FWA) included as Annex 1 & 2 within this ITT.
2. We confirm our company’s ability to deploy vehicles to GOAL offices located in Adana, Ankara, Gaziantep, Hatay, Mersin and Şanlıurfa (more cities might be added according to GOAL program expansion).
3. Following PO approval, we confirm we can provide the requested number of rental vehicles in the agreed locations within 72 hours.
4. We confirm that all vehicle servicing is conducted according to vehicle’s service manual.
5. We confirm that each vehicle has a current and valid third-party insurance which covers all risks.
6. We confirm that the period of validity of our proposal is not less than 90 (ninety) days.

|  |  |
| --- | --- |
| Date: |  |
| Full Name: |  |
| Position: |  |
| Signature and company stamp: |  |